

## Regular Monthly Meeting Minutes, July 19, 2017

*Minutes approved with corrections August 16, 2017*

**Directors present:** David Devereaux-Weber (President), Stuart Levitan (Stu) (Vice-President), Jane Richard (Secretary), Martin (Marty) Kehrein (Treasurer), Jerry Chernow, Gilman (Gil) Halsted, Katherine (Kathy) Hoveland, Stephen Lord, Paul Novak, Lincoln Tice

**Directors absent:** Doug Holtz (Staff Representative)

**Guests:**, Elizabeth Delaquess, Nina Kravinsky, Dan Lippitt, Nathan McQuillen, John Miner, Glenn Mitroff, Steve Ringwood

President Devereaux-Weber called the meeting to order at 7:07 p.m. Introductions were made, including welcoming the new assistant news director, Nina Kravinsky. There was one addition to the agenda: board approval for the Information Technology & Facilities Maintenance Director hire; also, some items were moved around to accommodate discussions and guest schedules. Minutes for the meetings of June 21, 2017 and June 25, 2017 (the membership annual meeting) were approved by consent.

Chernow moved to approve the current slate of temporary officers to be the permanent officers. The motion was approved unanimously: Dave Devereaux-Weber (President), Stu Levitan (Vice-President), Jane Richard (Secretary), and Marty Kehrein (Treasurer)

Stentz and Ringwood took the floor and presented a comprehensive overview of the station and board operations—thanks to them both for fielding all the questions, too.

The committee and staff reports were discussed and several questions fielded, particularly for Engineering and Finance. The Finance Committee distributed an updated P&I handout (the year-end projection is much rosier than earlier predictions!) and had several action items for the board:

1. The committee proposes the hiring of a permanent, part-time bookkeeper position responsible to the board of directors or designated representative  
Devereaux-Weber moved to amend to add: “for the duration of 2017”  
All in favor of this addition in a voice vote  
The motion to approve the bookkeeper position was approved unanimously.
2. The Finance Committee also recommended to hire Dan Lippitt.  
The recommendation was approved unanimously.

3. The committee proposed to approve credit card policy.  
The proposal was approved unanimously.
4. The committee proposed that the station's bookkeeper, Jerry Chernow to be the primary contact for the Intuit quickbooks account.  
The proposal was approved unanimously.

Levitan moved to proceed on hiring a new Information Technology & Facilities Maintenance Director, Chernow 2nd

All in favor; the motion passes.

An ad hoc hiring committee will be formed, comprising of directors Novak and Devereaux-Weber, and staff members Stentz and Augustine. Volunteers will be solicited to complete the committee. Executive Committee will pick the volunteer members of the Hiring Committee from those who applied to serve. Stentz and Devereaux-Weber will work on a timeline.

Lord presented initial plans to unroll an "89.9 Social Club."

President Devereaux-Weber will ask the station's attorney to review the release forms requested by the filmmaker, Gregory Bradley. No problems are anticipated and he will arrange for the documents to be appropriately signed.

The directors found no significant problems with the amended bylaws document and Richard will format prettily and post to the website.

Directors volunteered for committee assignments:

- Finance: Devereaux-Weber, Kehrein, Chernow, Lord and Holtz
- Personnel: Hoveland, Halsted, Richard
- Bylaws and Policies: Levitan
- Programming: Tice
- Engineering: Devereaux-Weber
- Events: unofficially, Hoveland and Lord will attend meetings and probably submit reports
- Fundraising: Holtz, Kehrein
- Social media: Tice
- Re-org: Halsted
- CAB- Novak
- Regulatory Compliance: Devereaux-Weber
- EEO: Lord
- Elections: Richard, Halsted

Please note that several board members will test simulcasting the August 16, 2017 Board of Directors meeting.

The president adjourned the meeting at 10:30 p.m.

Respectfully submitted:

Jane Richard

Secretary, Board of Directors