



**Board of Directors**

Regular Monthly Meeting

August 16, 2017

~Minutes~

Approved September 27, 2017

**Directors present:** Stuart Levitan (Vice-President and chair), Jane Richard (Secretary), Martin Kehrein (Treasurer), Jerry Chernow, Gilman Halsted, Doug Holtz (Staff Representative), Katherine Hoveland, Stephen Lord, Paul Novak, Lincoln Tice

**Directors absent:** Dave Devereaux-Weber

**Guests:** Glenn Mitroff, Dan Lippitt, Molly Stentz

Levitan called the meeting to order at 7:04 and the agenda was approved with minor adjustments. The minutes of the July 19, 2017 minutes were approved with corrections.

Committee and staff reports were presented and key points discussed as indicated below:

- a. Personnel Committee
- b. Business and Event Development
- c. Music Director
- d. Listener Sponsor Development Coordinator: Requested approval to approach major donors on targeted donations to replace FM Exciter and processor (item 4h).  
Chernow so moved; Halstead 2nd; all in favor; motion passes
- e. Volunteer and Outreach Coordinator: Congratulations to Glenn and Dan on their nuptials!  
The board was enthusiastic about Mitroff pursuing city-led EEO training. Directors will be encouraged to attend (1.5 hours), particularly the members of the Personnel Committee, and Lord, the EEO representative.
- f. Finance Committee: ample discussion around processing payroll, credit cards, and staff budget deadline (September 11)
- g. News, Talk, Public Affairs Coordinator  
Kehrein moved to approve hiring a permanent part-time talk producer. Novak 2nd. All in favor; motion passes
- h. Engineering Committee:  
Motion from the committee: Recommend to the Board of Directors to authorize purchase of a new **FM Exciter**: \$6400+  
There was ample discussion around technology, and flexibility in getting newer equipment. All in favor; motion passes.

For another equipment replacement, Lord moved to authorize the immediate purchase of tally lights (aka on-air lights) not to exceed \$1200. Tice 2nd; all in favor; motion passes.

At the Annual Meeting, a series of amendments to the by-laws unfortunately eliminated the section on Special Committees, including the very important Programming Committee.

Halstead moved to make the PC a Standing Committee, by adding the following as section 2.F in the Policy on Committees, and moving existing 2.F. to 2.G.:

*2.F. The "Programming Committee" shall consist of eight members, as specified in its charter. This committee is responsible for the content of WORT's on-air and internet service in order to fulfill its mission statement. The committee shall research, critique, develop and implement ideas for current and potential programs, and implement necessary changes. The committee's authority, policies and procedures shall be as provided for in its charter, which is subject to review and approval by the Board.*

Lord 2nd; all in favor; motion passes.

Chernow led a discussion about the station's use of LTE positions; topics included designating positions as permanent vs LTE, as well as the disadvantages of being LTE (job security, extremely low pay, little structural reward, like leave time). This was referred to the Personnel and Finance committees, possibly in a joint meeting.

Kehrein moved to allocate \$800 to purchase a full PA system that has come available (purchase on eBay would be around \$1000-1200). Novak 2nd. There was ample discussion on the benefit of having our own equipment for events and in-house recordings. All in favor; motion passes.

There were several announcements:

1. Volunteer Appreciation Picnic, August 22, Brittingham Park
2. October 1-14 fall pledge drive and the many opportunities to volunteer.
3. The Board was enthusiastic Lord's update about the new WORT Social Club (also in the Events Committee report): get-togethers at a different venue on the 3rd Thursday of each month to promote the station, recruit volunteers, and socialize.

The meeting was adjourned at 8:47

Respectfully submitted  
Jane Richard (Secretary)