

WORT Board Agenda June 21st, 2017, 7pm

Vinyl Library

Minutes & Agenda

1. Introduction of board members and visitors
2. Comments from Visitors
 - a) Each visitor may have two minutes to speak at the beginning of the meeting. If the visitor wishes the board to take action, they are asked to please state clearly the action sought.
3. Election of Board President
4. Approve minutes.
5. Approve agenda - additions and corrections go here.
6. New Business
 - a) Annual meeting (Steve)
 1. Finalize agenda
 2. Planning for Board Meeting at end
 3. Tentative role call
 4. Food?
 5. Note Taker?
 6. Need another board member to help with the vote count.
 - b) Recommend the Board approve purchasing a Directors & Officers insurance policy from West Bend Mutual through Harms Insurance for \$450 per year and discontinue the existing policy from United States Liability Insurance (annual savings will be \$858). (Terry)
 - c) Recommend the Board approve paying Accede CPAs \$695 for the services of Cass Joy on preparation of the IRS 990s for 2015 and SY 2016, preparing the W-2, W-3, 1096 & 1099 forms, and preparing Quickbooks for easy export of financial data to complete future 990s. (Wegner quote for just the 2015 IRS 990 was \$1400) (Terry)
 - d) Recommend the Board approve adoption of the Wegner sample policies for Document Retention and Destruction and for Compensation Review as written for expediency. These can be edited later, but approval by the Board on Feb 15 will allow the IRS 990 filing for Short Year 2016 to be clear of answers that are viewed unfavorably by charitable giving advisors who review 990s to rate nonprofits. (Terry)
 - e) Discussion of proposal for new credit card process
 - f) Discussion of proposed new PD's (Gil)
 - g) Status of new tech hire and engineering management
 - h) Thoughts on improving the election process (Gil)
 - i) Discussion of knowledge transfer (Steve)
 - j) Reports from Committees, Staff, etc.
7. Old Business
8. Closed meeting (personal issue requested by Terry)
9. Adjourn