

WORT AGENDA November 16, 2016

- I. Minutes & Agenda
 - A. Approve minutes
 - B. Approve agenda
 - C. Introduction of board members and visitors

- II. Comments from Visitors

Each visitor may have two minutes to speak at the beginning of the meeting. If you wish the board to take action, please state clearly the action you seek.

- III. Old Business
 - A. Review of the draft of the recommended procedure for non-emergency and emergency recruitment & hiring, along with addenda containing templates for the (1) Recruitment Requisition and (2) Offer Letter. – Sarah; 10 minutes
 - B. FSLA – Sarah; 45 minutes
 - C. Make decision regarding Financial Institution of Heartland vs. Summit. – Robin Marohn is asking what our intentions are. Heartland provides \$5,000 in annual support through underwriting and event sponsorship and has supported us for decades. Moving ACH saves a maximum of \$400 annually if moved to Summit (based on our 500 autogives). Summit also provides more timely and complete reporting documents. The Heartland relationship is at risk. – Doug & Terry; 10 minutes
 - D. Credit card resolution proposed by Terry (see below); 5 minutes
 - E. Progress on 2017 budget – Terry; 30 minutes
 - F. Policy on Major Donors – 10 minutes
 - G. Progress on the social media issue – Committee

member? 10 minutes

- H. Reports from Paul on committees (Cab and archives) – Paul; 10 minutes
- I. State of the Website – Paul; 10 minutes
- J. Reports from Committees, Staff, etc.

IV. New Business

- A. General meeting about the importance of a volunteer-based organization (Her Turn)

Motion on Credit Cards:

The Board of Directors authorize obtaining credits cards for the staff as needed with a total regular monthly limit of \$4,000. As per the Bylaws, the President shall sign a letter authorizing such indebtedness and submit it with the minutes that record this approval (the copy of the minutes is required by Summit).