

WORT Board Minutes
February 15, 2017, 7 p.m.
Wil-Mar Community Center, 953 Jenifer St,
Monona Room

Note: Board President doesn't vote except in case of tie.

Board members present:

Martin Alvarado – Member (arrived later in meeting, reflected in votes)
Sarah Carroll – Member
Laura Gutknecht – Member
Gilman Halsted – Member
Stuart Levitan – Member
Paul Novak – Member
Steve Ringwood – Vice President
Sandee Seiberlich - Secretary
Jan Levine Thal – President

Board members absent: Doug Holtz – Staff Representative,
Terry O'Laughlin – Treasurer

I. Minutes & Agenda

- A. Approve minutes. Review Progress regarding posting.
January Minutes not approved.
MOTION: Move to post unapproved minutes to the web site.
By: Sarah
Second: Gil
Passes: 7-0-0
- B. Approve agenda – additions and corrections go here but it would best to have them in advance.
- C. Introduction of board members and visitors
Visitors: Molly, Greg, Cass, Mitch, Esty, Elizabeth, Carol, Patti

II. Comments from Visitors

Each visitor may have two minutes to speak at the beginning of the meeting. If you wish the board to take action, please state clearly the action you seek. No yelling will be permitted.

III. New Business

- A. Financial report and proposed policies (Cass Joy)
MOTION: To adopt document retention and destruction per Wegner CPA guidelines.
By: Stu
Second: Gil
Friendly amendment by Steve – We don't have an executive director.
Change report wording to *Executive Committee*.

Revised MOTION: Move to adopt document retention and destruction per Wegner CPA with the change to *Executive Committee*.

Accepted

Passes: 5-0-2

- B. Review of reorganization tasks (Sarah)
MOTION: To use the CBA as the compensation policy.
By: Stu
Second: Steve
6-0-1

MOTION: Move to change all full-time staff titles to Director and use the position descriptions to describe the actual work.

By: Steve

Second: Stu

Friendly amendment – Volunteer position should remain as Coordinator as standardly used in volunteer management.

Amendment Accepted

Passes: 6-0-1

- C. Reports from Committees, Staff, etc.

Approve the cab members for another year.

MOTION: Move to approve the names listed for another year for the CAB

By: Paul

Second: Steve

Passes: 8-0-0

February CAB meeting will be postponed until March, at which time the officers will be voted on by the CAB membership.

- D. Proposed Key Policy (Laura)

Key Policy was posted by Laura.

Susan will be the admin (Key Control Authority)

Laura will work on the proposal with Susan, Nathan and Laura

An estimate is needed by next time so it can get in the budget.
Key cards will have a high upfront cost (if there is a breach, you can track down)

Laura will look at dif. Types (e.g. coded lock on front door)

E. Fundraising (Susan)

Tabled until Susan is available.

F. Board position descriptions and contradictions among descriptions (Martin) One such description is the application to the board:
"WORT's Board is an active participant in station affairs. Board members do committee work and participate in pledge drives and other fundraising events. Board members are expected to commit to five to ten hours a month in addition to meetings. Roughly estimate the time you have available for work in addition to Board meetings.

Tabled

G. Other items:

5 Board member seats open July 1, 2017

Stu would like the minutes to reflect appreciation of Sarah for the work she has done for reorganization.

Sarah thanked Molly, and the committee: Laura, Nathan, Jan and others

IV. Old Business

A. Check on board member's committee work.

Tabled

B. Continuing discussion on National Public Radio annual link fee (\$10,100 for 2017)

Tabled

V. Adjourn

Motion to adjourn at 9:35

BY: Steve